

Lamplighter Mobile Home Community

125 Lamplighter Park, N. Conway, NH 03860 (603) 447-5720

NEW PARK RESIDENT APPLICATION REQUIREMENTS

Park tenancy application and approval requires the following:

Application:

1. Completed Rental Application Form
2. Application Fee of \$40.00 payable to Lamplighter MHC
3. Criminal Record Release Form for every person over the age of 18. You may send this into the State of NH or you can write a check payable to Lamplighter MHC for \$25 per applicant. This can take a few weeks to process, so do not wait to get this form sent into the state. You can also go directly to the Department of Safety in Concord, NH to have this completed immediately.
4. Copy of valid driver's license or picture ID
5. Copy of most recent pay stub or verification of income
6. Completed Tenant Pet Application form (If applicable)

All Application and Background Check Fees are Non-Refundable

Upon Close:

1. Receipt of Lienholder's name and address.
2. Confirmation of paid Insurance Policy.
3. Signed copy of the Rules and Regulations and Owner information sheet
4. Copy of warranty deed

Should you have any questions, please contact our office at (603) 447-5720.

Thank you,
Ann Guttadauro
Office Manager

Lamplighter Mobile Home Community

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TENANT APPLICATION

Name: _____ Phone: _____ Date: _____

I am interested in applying for tenancy at: _____

I have received copies of the Park's application requirements letter; application form, and the Park Rules and Regulations.

I understand that application requires a non-refundable payment of \$40 for the application fee; plus a non-refundable fee of \$25.00, per person over the age of 18, for a Criminal Background Check.

(Signature)

Park tenant application and approval requirements are complete as of _____.

Community Manager

Lamplighter MHC

125 Lamplighter Park, N. Conway, NH 03860
Phone: 603-447-5720 Fax: 603-447-1772

RENTAL APPLICATION

Date of Application _____ Rental Lot Number _____

PERSONAL INFORMATION

Applicant's Name _____ Date of Birth _____

Social Security No. _____ Driver's License State/No. _____

Co-Applicant's Name _____ Date of Birth _____

Social Security No. _____ Driver's License State/No. _____

Full names of all other residents	Relationship to you	Date of Birth
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Nearest relative not living with you _____

Address _____

Phone _____

Have you filed for bankruptcy within the past ten years? _____

Have you ever been evicted? _____

Have you ever refused to pay your rent when it was due? _____

Have you or any occupants, ever been convicted of a felony? _____

Are you or any occupants, a convicted sexual offender? _____

VEHICLE INFORMATION

Make _____ Model _____ Year _____ State _____

Plate Number _____ Monthly Payment _____

Make _____ Model _____ Year _____ State _____

Plate Number _____ Monthly Payment _____

RESIDENCE HISTORY

Present Address _____

City _____ State _____ Zip _____

Present Telephone _____

Email _____

Present Landlord _____

Dates: From _____ To: _____ Telephone _____

Monthly Payment _____

Previous Landlord _____ Telephone _____

Previous Address _____ City _____ State _____ Zip _____

Dates From: _____ To: _____

EMPLOYMENT INFORMATION

Present Employer _____ Dates From: _____ To: _____

Employer Address _____ Telephone _____

Position _____ Supervisor _____ Gross Monthly Wages _____

Previous Employer _____ Dates From: _____ To: _____

Employer's Address _____ Telephone _____

Position _____ Supervisor _____

Co-Applicant's Employer _____ Dates From: _____ To: _____

Employer's Address _____ Telephone _____

Position _____ Supervisor _____ Gross Monthly Wages _____

Previous Employer _____ Dates From: _____ To: _____

Employer's Address _____ Telephone _____

Position _____ Supervisor _____

Income from other sources: _____

*Please provide proof of other income

BANKING AND CREDIT REFERENCES

Bank Name	Telephone
Checking acct. No.	Savings Acct. No
Loan Acct. No.	Monthly Payment \$
Credit Reference	Telephone
Address	Acct. No.

If additional space is required please attach a separate sheet.

Are there any outstanding judgments, garnishes or other legal proceedings against you?

As of this date, all your debts total \$ _____ per month.

MOBILE HOME DESCRIPTION

Year	Make
Model	Serial#
Size	Color
Roof Material	Addition?
Shed?	Siding type
Deck/Porch?	

Lienholder _____
Address _____
Account # _____ Monthly Payment _____

AFFIRMATION STATEMENT

The undersigned persons represent that all the application statements are true and complete and hereby authorize verification of such information via credit reports, rental history reports, and other means. Failure to answer any of the inquiries shall entitle owner to reject this application. False information given shall entitle owner to:

1. Reject this application.
2. Terminate tenant's right to occupancy.

False information may also constitute a serious criminal offense under laws of the state in any lawsuit relating to this application, application agreement or rights under statute, or government regulations. The owner shall be entitled to attorney's fees and all other costs of litigation. This application is three pages in length and is all inclusive in this agreement.

Applicant's signature: _____ Date _____

Co-applicant's signature: _____ Date _____

ENDORSEMENT

DATE: _____

I have reviewed this application and background investigation data and approve tenancy in accordance with Lamplighter MHC rules and regulations, in effect this date.

Community Manager

Lamplighter Mobile Home Community

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Tenant Pet Application

Name: _____ **Date:** _____

Address: _____

Type of pet: _____

Color: _____

Male: _____ **Neutered:** _____ **Female:** _____ **Spayed:** _____

Copy of Rabies Certificate and Dog License is Required.

Tenant agrees to keep in full compliance with the Town of Conway and State of NH Leash Laws.

Tenant agrees to keep in full compliance with the Community Rules and Regulations.

Any loose animals captured in Lamplighter Mobile Home Community, which are not licensed and approved will be removed from the park by the local Animal Control Officer.

Date: _____ **Tenant:** _____

Tenant: _____

Manager: _____

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OWNER INFORMATION SHEET

PHYSICAL ADDRESS ABOVE – EX: 100 Lamp Street

HOME OWNER NAME:

CO-RESIDENTS:

(if minors, please...

...include their ages)

HOME PHONE #:

AREA CODE - ### - #####

CELL PHONE #:

AREA CODE - ### - #####

WORK PHONE #:

AREA CODE - ### - #####

EMAIL ADDRESS:

MAILING ADDRESS:

(if different from above)

EMERGENCY CONTACT:

Name

Phone (Home / Work)

HOME DESCRIPTION:

Year Make Model

PETS: (please circle one)

YES

NO

VEHICLE(s):

Year Make Model

Year Make Model



State of New Hampshire
 Department of Safety
DIVISION OF STATE POLICE
 Central Repository for Criminal Records
 33 Hazen Drive, Concord, NH 03305

CRIMINAL RECORD RELEASE AUTHORIZATION FORM

SECTION I

PLEASE TYPE OR PRINT CLEARLY, ALL INFORMATION IN THIS SECTION MUST BE COMPLETED

NAME _____
 LAST (MAIDEN/ALIAS) FIRST MI

ADDRESS _____
 STREET CITY STATE ZIP CODE

DATE OF BIRTH _____ HAIR COLOR _____ EYE COLOR _____ SEX _____

DRIVER LICENSE NUMBER _____ STATE _____

PURPOSE OF RECORD: Housing Employment Annulment/Expungement Other: _____

My signature below certifies I am the individual listed above and that the information provided is true.

YOUR SIGNATURE: _____ DATE _____
Signed under penalty of unsworn falsification pursuant to RSA 641:3.

SECTION II

IF RECORD IS TO BE MAILED TO YOU, OR RECEIVED BY SOMEONE OTHER THAN YOURSELF,
ALL OF SECTION II MUST BE COMPLETED

I hereby authorize the release of my criminal record conviction(s), if any, to the following individual:

Lamplighter Mobile Home Community

NAME OF PERSON/FIRM TO RECEIVE RECORD

ADDRESS 125 Lamplighters Park, North Conway, NH 03860
 STREET CITY STATE ZIP CODE

YOUR SIGNATURE _____ DATE _____

NOTARY'S SIGNATURE _____ DATE _____
(Affix Seal) (Comm. Exp.)

Lamplighter MHC
 SIGNATURE OF PERSON/FIRM TO RECEIVE RECORD DATE _____

NOTE: A \$25.00 fee is required for each request - make checks payable to: State of NH – Criminal Records